



## **BERAR FINANCE LIMITED**

Corporate Identity Number: U65929MH1990PLC057829

Registered Office: Avinisha Tower, Mehadia Chowk, Dhantoli, Nagpur-440012.

Tel.No.0712-6663999, Website: www.berarfinance.com, Email: info@berarfinance.com

### **NOTICE TO THE MEMBERS**

Members of the Company are hereby informed that pursuant to the provisions of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, the Notice together with Postal Ballot Form (Postal Ballot papers) seeking consent of Members through Postal ballot, including voting by electronic means (e-voting), have been dispatched to those Members whose names appear in the Register of Members as on the cut-off date i.e. 21st August, 2015. The cut-off date as on which the right of voting of the members shall be reckoned is 21st August, 2015 i.e. the persons who are members of the Company as on 21st August, 2015 shall only be entitled to vote either through e-voting or postal ballot. A person who is not a member as on the record date should treat this notice for information purposes only.

The Board of Directors of the Company has appointed Mr. Amit K. Rajkotiya, Practising Company Secretary (C.P.No.5162), Flat No.102, Shreelaxmi Apartment, above Shridhar Arts, Zenda Square, Dharampeth, Nagpur – 440 010 as the Scrutinizer for conducting the postal ballot / e-voting process in a fair and transparent manner.

The detailed instructions and information relating to voting including e-voting are set out in postal ballot papers sent to the Members. The Company has completed dispatch of postal ballot papers on 26th August, 2015.

The facility to exercise vote by postal ballot, including e-voting will be available during the following period:

Commencement of voting : From 9.00 A.M. (IST) on Thursday, 27th August, 2015.

End of voting : Upto 5.00 P.M. (IST) on Friday, 25th September, 2015.

E-voting shall not be allowed after 5.00 P.M. on 25th September, 2015 and any Postal Ballot Form received thereafter would be strictly treated as if reply has not been received.

In case any member has any queries or issues regarding e-voting, he/she may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and can contact Mr. Wenceslaus Furtado, Dy. Manager, Central Depository Services (India) Limited, 17th floor, P J Towers, Dalal Street, Fort, Mumbai – 400001 (Telephone : 1800 200 5533). For any other queries regarding postal ballot, a member can contact Mrs. Deepali Balpande, Company Secretary of the Company at its Registered Office: Avinisha Tower, Mehadia Chowk, Dhantoli, Nagpur-440012 (Telephone-0712-6663999).

The Members who have not received the postal ballot papers or who have received postal ballot papers by e-mail and who wish to vote through physical Postal Ballot Form may send an e-mail to [berarfinance@yahoo.com](mailto:berarfinance@yahoo.com). The Company shall forward the same along with postage-prepaid self-addressed Business Reply Envelope to the Members.

The result of the voting by postal ballot (including e-voting) will be announced by the Chairman of the Company at the Registered Office of the Company on Monday, 28th September, 2015 at 4.00 P.M. and will also be displayed on the website of the Company ([www.berarfinance.com](http://www.berarfinance.com)).

**By order of the Board of Directors  
For Berar Finance Limited  
sd/-**

**Deepali Balpande  
Company Secretary**

**Place: Nagpur**

**Date : 26/08/2015**